

Government of Andhra Pradesh
Commissionerate of Collegiate Education
Academic & Administrative Audit of Degree Colleges (2018-19)
Format - III for submission of Academic Advisors Report (AAR)

Zone :

District :

COLLEGE PROFILE			
1	Name of the College, URL of Website, email and Phone number	SRR & CVR Government Degree College (Autonomous), Vijayawada www.srrcvr.org	
2	Name of the Principal, email & Mobile Number	Dr.Velaga Joshi, principal@srrcvr.org, 9492234488	
3	Name of the Vice-Principal, email & Mobile Number	Dr	
4	Name of the IQAC Coordinator, email & Mobile Number	Dr.Mukku Syam Babu, mukkusyam@gmail.com, 9293790035	
5	Year of Establishment & details of land available if any	Year 1937 & Land 7 Acres	
6	Affiliating University & AISHE CODE:	C-25292-2017	
7	NAAC Grade with Cycle, Accredited Year & CGPA (Status of preparation if not Accredited)	2017 with 'B' Grade (CGPA 2.65).	
8	UGC Recognition (2f & 12 B)	Hold 2f & 12B Status	
9	College Working Hours(if shift system mention details of both shifts & give reasons for shift system)	8 am to 12.30 pm for Commerce & Arts	12.30 pm to 5.00 pm for Science
10	No. of Posts Sanctioned:	Regular Working:	Contract Working: Guest Working:

11	Course wise & year wise Students strength particulars (Proforma enclosed)			
12	Current Year Admissions Abstract			
13	List of Programmes and Courses with Codes			
I-CURRICULAR ASPECTS				
	Item	Impression of Academic Advisor along with grade		Recommendation/Suggestions by Academic Advisors
		Grade	Impression	
14	Implementation of Annual Institutional Plan	A	Yes, Implemented	To incorporate industry related curricula
15	Departmental Annual Curricular Plans	A	Yes, Prepared	
16	Whether the above two circulated among Students?	A	Yes, Circulated	
17	College Activity Register 2018-19	A	Yes, maintained well	
18	College Calendar/College Magazine	A	Yes, maintained	

19	Add-on Courses (Department-wise) completed during 2017-18	A	<p>5 Certificate Courses Completed</p> <ol style="list-style-type: none"> 1. Certificate course on Arabic Language By Dep. of English, 2. Certificate course on French Language By Dep. of English, 3. Accounting Executive Course (Tally) by Dept. of Commerce 4. MLIT by Dept. of Bio-Chemistry 5. Certificate course on Mobile repairs by Dept of Physics 	
20	Add-on Courses (Department-wise) in 2018-19	A	<p>10 Certificate Courses Offered during 2018-19</p> <ol style="list-style-type: none"> 1. Certificate course on Arabic Language By Dep. of English, 2. Certificate course on German Language By Dep. of English, 3. Certificate course on French Language By Dep. of English, 4. Accounting Executive Course (Tally) by Dept. of Commerce 5. MLIT by Dept. of Bio-Chemistry 6. Medical Coding by Dept. of Bio-Chemistry 7. Certificate course on Mobile repairs by Dept of Physics 	Can introduce few more add-on Courses

			8. Certificate course on Inet Working & Hardware by Dept of Physics 9. Certificate course on Lalithakalalu by Dept of Telugu 10. Operation Theatre and X-ray Technician by Dept. of Bio-Chemistry	
21	Coverage of Syllabus (Average Percentage)	A	Optimul	
22	Teaching of Value added courses (HVPE & Foundation Courses)	A	Yes, Executing successfully	
23	No. of New UG & PG Courses introduced in 2018-19	A	1. B.Com - Computer Application II Section, 2. B.Sc (M.S.Cs) 3. B.A. (Anthropology)	
24	Maintenance of Student Attendance Registers	A	Yes, maintained well	
25	Whether feedback on curriculum was obtained from stake holders and analysed	A	Yes, Obtained	Can collecet online feedback from stakeholders
II-TEACHING, LEARNING & EVALUATION				
26	Student admissions-Cut off marks and % of SC,ST, BC, minority and OC students admitted(Group wise) in 2018-19	B	All Applications	

27	Social-economic status of students enroled(Group wise and Year wise) in 2018-19	A	Enclosed	
28	Demand Ratio (Group wise)	B	1:1.5	
29	Percentage of differently abled students (Divyangjan) on roll	B	Satisfactory	Provide necessary facilities and Improve their intake
30	Percentage of full time teachers against sanctioned posts in 2018-19	A	Satisfactory	
31	Student - Full time teacher ratio	A	22:1	
32	Number of days from the date of last semester-end/ year- end examination till the declaration of results in 2018-19	A	30 days	Try to reduce the gap
33	Teaching Diaries & Teaching Plans in Prescribed Formats	A	Yes, Maintained	
34	Use of ICT in teaching and learning	A	Good	The virtual and digital class rooms are well utilised
35	Average percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.	A	Daily all faculty members are taking atleast one class in ICT Mode	
36	Co-Curricular Activities (College level)	A	Yes, Conducted	Record all the activities in formates
37	Seminars/conferences/workshops organised in 2018-19	A	Yes, Conducted	Can organise more numbers of seminars/workshops
38	Academic Competitions (College Level & Above)	A	Yes, Conducted	
39	Conduct of Internal Examinations-Internal assessment	A	Yes, Conducted	
40	Teacher wise result analysis (MARCH/APRIL -2018 & SEP/OCT/NOV-2018)	A	Yes, Maintained	

41	Pass percentage of students (Group wise) in 2018-19	A	Yes, Maintained	Improve the overall results of End-semester examinations
42	Percentage of students undertaking field projects / internships	B	Final Year students	Enroll in internshala, NCS, national apprenticeship service
43	Remedial Classes	A	Yes, Conducted	Maintain proper registers
44	Conduct of Bridge course	A	Yes, Conducted	
45	Feed back on Teachers by Students and its analysis	A	Yes, Collected	Collect and analyse the feedback through online
46	Student satisfaction survey-Feed back on teaching and learning process by Students and its analysis	A	Yes, collected and Analysed	
III-RESEARCH, INNOVATIONS AND EXTENSION				
47	Is the College a Recognized Research Centre	B	Yes, Department of Chemistry	Suggested more departments need to be involved
48	No. of Research Guides in the College	B	3	Identify more potential faculty memebtrs
49	No. of Research Scholars working for M.Phil & Ph. D	A	3	
50	Major/Minor/Other Research Projects	B	2	All faculty members are suggested to apply for MRPs
51	Research Papers Published in 2018-19 (International/ National)	A	12	Needs tobe improved
52	Papers Presented in 2018-19 (International/ National/ State)	A	20	Needs tobe improved
53	Books Published in 2018-19 (Single Author/ Co Author)	A	2	Needs tobe improved
54	Seminars/Workshops/ Training Programme Conducted in 2018-19 (International/ National/ State)	A	12	
55	Record of Consultancy in 2018-19	A	Yes	Need to offer EDPs

56	Whether the Institution has created an ecosystem for innovation including incubation centre and other initiatives for transfer of knowledge	A	Yes,	Need to setup an incubation centre
57	Whether the institution conducted workshop/seminars on Intellectual Property Rights (IPR), Industry-Academia Innovative practices	C	No	Suggested to conduct IPR Workshop
58	Record of MoUs in 2018-19	A	20	
59	Record of Subject/Department Related Extension Activities	A	Yes, Maintained	Need to do more activities
60	Number of extension programmes conducted in the neighbourhood community to sensitize the students	A	3	Departmental extension activities can be thought-off
61	Number of extension programmes conducted in collaboration with Community/NGOs through NSS/NCC/Red Cross/YRC etc.,	A	37	
62	Details of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, ODF, Aids Awareness, Gender Issue, etc	A	Swachh Bharat, ODF, Aids Awareness, Gender Issue (Workshop from March 6 to 8th, 2018 in view on world Women day	Maintain records as per the extension activity specific participation conducted
63	Number of awards and recognition received for extension activities from Government/recognised bodies	A	2	Can be increased

IV-INFRASTRUCTURE AND LEARNING RESOURCES

64	Number of Class rooms, Labs and computing equipment	A	No of Class Rooms: 30 Lab:18 Computer Lab : 5	
65	Facilities for sports, games (indoor, outdoor, gymnasium, yoga centre etc.) and cultural activities	A	Gym,2 Good Dias for Cultural Activities, 5 Acers Land for sports	
66	classrooms and seminar halls with ICT - enabled facilities such as smart class, Virtual Class Room, LMS, etc.	A	All Departments have ICT facility, 4 Virtual Class Rooms and 3 class rooms for LMS	
67	Budget allocated for infrastructure augmentation	A	1.6 Crores	
68	Library is automated using Integrated Library Management System	A	Yes	
69	Collection of rare books, manuscripts, special reports or any other knowledge resource for library enrichment	A	Good Collection of old books	Collect more books
70	Does college has e-Journals, e-books, e-ShodhSindhu, Shodhganga membership and Databases	A	Yes	
71	Expenditure for purchase of books and journals in 2018-19	A	Rs.8 Lakhs	
72	Percentage per day usage of library by teachers and students	A	56%	
73	Student-Computer ratio	A	14:1	
74	Wifi in the campus	A	BSNL Wifi campus	
75	Updation of IT facilities	A	Good maintenance of IT facilities	


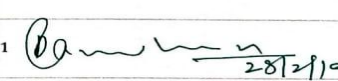
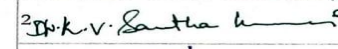

76	Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component	A	Rs.35,000	
77	Established systems and procedures for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc	A	Proper procedure is adopted	
V-STUDENT SUPPORT AND PROGRESSION				
78	Average percentage of students benefited by scholarships by the Government in 2018-19	A	62%	
79	Average percentage of students benefited by scholarships by the Institution in 2018-19	A	12% (Poor boys funds)	
80	Average percentage of students benefited by guidance for competitive examinations and career counseling offered by the institution in 2018-19	A	30%	Need to crease
81	Average percentage of placement of outgoing students in 2018-19	A	18%	Need to be increased
82	Student grievances redressal mechanism	A	Grievance cell & every month meeting	Need to constitute ICC
83	Number of capability enhancement and development schemes conducted (like Career guidance, Remedial coaching etc.)	A	2	
84	Percentage of student progression to higher education	A	54%	Need to be increased

85	Average percentage of students qualifying in state/ national/ international examinations (like NET, SLET, GATE, Civil services, state government etc.)	A	12%	
86	Number of awards/medals for outstanding performance in sports/cultural activities	A	18	
87	Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution	A	Students are involved in Governance	
88	Records of significant achievements in Sports & Games	A	Yes, Maintained	
89	Number of sports and cultural activities / competitions organised in the Institution in 2018-19	A	8	
90	Alumni contribution in 2018-19 (In Rs)	A	Rs.30,000	More funds can be mobilised
91	Number of Alumni Association /Chapters meetings held in 2018-19	A	4	
92	Maintenance of JKC facilities & records	A	Yes, Maintained	
93	Record of Student trained and placed in JKC	A	Yes, Maintained	
94	Record of Anti Ragging cell	A	Yes, Maintained	
95	Maintenance of drinking water	A	Yes, Maintained	
96	Maintenance of sanitation	A	Yes, Maintained	
VI-GOVERNANCE AND LEADERSHIP				
97	Staff Council Register	A	Yes, Maintained	
98	Functioning of Committees in Administration (Minutes of meetings)	A	Yes, Maintained	
99	Awards/Achievements	A	20	

100	Use of ICT in Governance	A	IQAC whatsapp group is maintained which connects all teaching and Non-teaching members in ICT mode	
101	Perspective/Strategic plan and deployment documents	A	Strategic plan has been developed	
102	Organizational structure of the Institution	A	ISO 9001:2015 Certified Institution	
103	Implementation of e-governance in Planning and Development, Administration, Finance and Accounts, Student Admission and Support, Examination	A	Yes, Implemented	
104	Percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies in 2018-19	A	DA is provided for those faculty members who attends RC, OC and other training courses	
105	Number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff in 2018-19	A	3	Need to conduct more such activities
106	Percentage of teachers attended professional development programs(Orientation Program, Refresher Course, Short Term Course etc.) in 2018-19	A	25% among regular faculty members	
107	Orientation Program, Refresher Course, Short Term Courses attended by the faculty	A	25% among regular faculty members	

108	Funds / Grants received from non-government bodies, individuals, philanthropers in 2018-19	A	Rs.4,50,000	Can mobilise more funds
109	Average number of quality initiatives by IQAC for promoting quality culture per year	A	4	
110	Participation in NIRF-2018	A	Data submitted (below 150th Rank)	
111	IQAC activities & maintenance of records , (Action Plan/Minutes of Meeting/Proof of submission of AQAR to NAAC/Activity register etc)	A	Yes, Maintained	
VII-INSTITUTIONAL VALUES AND BEST PRACTICES				
112	Percentage of power requirement of the Institution met by the renewable energy sources	A	60%	
113	Waste Management steps taken	A	Arranged electronic waste Bin in the college premises	
114	Rain water harvesting structures and utilization in the campus	A	Has Rain water harvesting structures in the college premises	
115	Facilities for Differently abled (Divyangjan) (ramp, scribe for examination etc.,)	A	Available ramp facility	Can be made more excisable

116	Green Practices(plastic free campus, green landscaping etc.)	A	LED Lights, Plastic free Campus	
117	Record of best/innovative practices by the institution	A	21 Best Practices (List is enclosed)	
118	College Activity Register 2018-19 & Hard Copy of AQAR 2018-19 (should be available with the Principal & placed in Website	A	Yes, Available	
119	The number of classes(per week) taken by the Principal	A	3 Classes	
120	Research projects/Publications/ study material developed in 2018-19 by the College	A	Study material was developed but not available in college website	Need to be posted in Websites
College Grading - A				

Name & Signature of the Principal with date  28/2/19	Signatures of Academic Advisors
Name & Signature of the PRINCIPAL SRR & CVR GOVT. DEGREE COLLEGE (Autonomous) Machavaram, VIJAYAWADA-520 004.	1  28/2/19
	2  28/02/19
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Note: the Format is to be filled by the Principal and submitted to the Academic Audit Team.