



SRR & CVR GOVERNMENT DEGREE COLLEGE

(AUTONOMOUS)

ESTD:1937

VIJAYAWADA, NTR DIST., A.P

Institution is ranked by NIRF 101-150 band at NIRF 2020

WEBSITE: www.srrcvr.ac.in E-Mail: srrandcvr@gmail.com

NAAC 4th CYCLE



Grievance and Redressal Cell

Introduction:

To address the issues of its stakeholders, the College has a Grievance Redressal Cell. The Cell gives students the opportunity to express their views by initiating and pursuing a grievance procedure in accordance with the College's rules and regulations. In a totally secret way, the 'Grievance Redressal Cell' enquires and investigates the substance and trend of the grievances. The emphasis has been placed on procedural fairness in order to protect the right to be heard and the right to be treated without bias."

- The Grievance Cell's goal is to foster a responsive and accountable attitude among all stakeholders in the College in order to preserve a harmonious educational environment.
- Encouraging the Students to communicate their issues / problems freely and frankly, without any fear of being mistreated.

"Grievances" refers to the following grievances of offended students:

- Admission based on merit determined in accordance with the institute's declared admission policy;
- Irregularities in the institute's admission process;
- Refusing admission in accordance with the institute's stated admission policy;

- Failure to publish the prospectus as required;
- Including in the prospectus any information that is false or misleading and not based on facts;
- Withhold or refuse to return any document deposited with it by a person for the purpose of seeking admission to such institution, in the form of certificates of degree, diploma, or any other award or other document, in order to induce or compel such person to pay any fee or fees in respect of any course or programme of study that such person does not intend to pursue;
- An amount greater than that specified in the declared admission policy or approved by the competent authority to be charged by such institution;
- Violation of any applicable reservation policy in admission;
- Allegations of discrimination against students belonging to the Scheduled Castes, Scheduled Tribes, Other Backward Classes, Women, Minorities, or Disabled categories;
- Failure to pay or delay payment of scholarships to any student to whom such institution is obligated, in accordance with the conditions imposed by the University Grants Commission or any other authority;
- Extensive delay in the conduct of examinations or the announcement of results beyond the deadlines set forth in the academic calendar;
- On the provision of student amenities that the institution may have promised or been required to provide;
- Failure to provide quality education as promised or required at the time of admission;
- Evaluation practices that aren't transparent or aren't fair;

- Committee on Student Harassment and Victimization, including Sexual Harassment

Procedure for filing a complaint is as follows:

- Students are encouraged to approach members of the Committee or their class proctors at any time during college hours to share their grievances or problems.
- Complaint/suggestions A box has been placed in front of the Principal's Chamber for students and employees who wish to remain anonymous to submit their grievances/suggestions in writing for enhancing the College's academics and administration.
- All forms of ragging are prohibited both within and outside the institution. Any ragging or disciplinary rule violations should be brought to the Principal's attention as soon as possible.

The Grievance Redressal Cell has the following functions:

- The cell's job is to investigate and assess any complaints made by students or employees.
- Ensure that student issues are effectively addressed in a fair and equitable manner.
- On receipt of written grievances from students, the situations will be quickly addressed.

- In most situations, grievances are heard in person, and remedies are found almost immediately, depending on the severity of the problem.
- The cell will report to the Principal on the cases it has handled and the number of pending cases, if any that requires higher authority's instruction and assistance.

Allex

PRINCIPAL

PRINCIPAL
SRR & CVR GOVT. DEGREE COLLEGE
(Autonomous)
Machavaram, VIJAYAWADA-529 004

**PROCEEDINGS OF THE PRINCIPAL, SRR & CVR GOVERNMENT DEGREE
COLLEGE (Autonomous), VIJAYAWADA-520004**
Present: Dr.K Bhagya Lakshmi, M.Sc., M.Phil., Ph.D.,

Rc.No.224/A1/Committees/2021-22

Dt: 01.11.2021

Sub: SRR & CVR Govt. Degree College (A), Vijayawada-Constitution of Spl.
Fee Committees, Academic & Other Committees for the Academic Year
2021-22 –Orders – Issued – Regarding.

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The Principal SRR & CVR Govt. Degree College (A), Vijayawada is pleased to constitute the Convener and members of various Special Fee Committees, Academic Committees and Other Committees of the college for the academic year 2021-22, consequent joining of new lecturers on transfers.

1. Students Union:

Convener	: Dr. M. Koteswara Rao	Lec. in Physical Education
Member	: Sri M Lakshmana Dasu	Lec. in Mathematics
Member	: Dr. DSVS Balasubrahmanyam	Lec. in Public Administration
Member	: Dr. K. Naveena	Lec. in Commerce
Member	: Sri P Ramakrishna Das	Lec. in English
Member	: Mr. J. Satish	II MPC
Member	: Mr. B. Ravi Babu	II B.Com. C. A

2. Internal Examinations:

Convener	: Dr. K. Sudhakara Rao	Lec. in Commerce
Member	: Dr. Shaik Beebi	Lec. in Chemistry
Member	: Dr. PLN Dasu	Lec. in English
Member	: Dr. K Rajanikanth	Lec. in Mathematics
Member	: Sri B Ramakrishna	Lec. in Commerce
Member	: Sri B Prakasam	Lec. in History
Member	: Kum. E Mahima	II MPC
Member	: Mr. K Mahesh	II EHP (UM)

3. Stationery and Purchases:

Convener	: Dr. M Vijaya Kumar	Lec. in Zoology
Member	: Dr. KRG Seshu Kumar	Lec. in Telugu
Member	: Dr. C Brahmaiah	Lec. in Commerce
Member	: Dr. Ch. Srinivasa Reddy	Lec. in Botany
Member	: Dr. K. Ramesh	Lec. in Political Science
Member	: Mr. B Vinod	II B.Com General
Member	: Mr. G Ramesh	II B.Voc A.T

4. Science Labs Special Fee

Convener	: Smt. P. Sailaja	Lec. in Electronics
Member	: Dr. R. Kameswari	Lec. in Physics
Member	: Dr. V Srinivasa Rao	Lec. in Chemistry
Member	: Smt. G. Swapna	Lec. in Botany
Member	: Smt. N Suneetha	Lec. in Zoology
Member	: Mr. K. Karunakar	II MPCS
Member	: Kum. N. Priyanaka	II MSCS

5. Games & Sports

Convener	: Dr. M. Koteswara Rao	Lec. in Physical Education
Member	: Sri M Padmanabham	Lec. in Public Administration
Member	: Dr. D Yugandhar	Lec. in Physical Education
Member	: Dr. G. Lalitha	Lec. in Mathematics
Member	: Dr. C Brahmaiah	Lec. in Commerce
Member	: Mr. Ch. Varaprasad	II PPP
Member	: Kum. N. Anusha	II EPJ

6. Library

Convener	: Sri TPV Sagar	Lec. in Library Science
Member	: Sri N. Srikanth	Lec. in Telugu
Member	: Sri GV Swaroop Singh	Lec. in Chemistry
Member	: Dr. K. Ramesh	Lec. in Political Science
Member	: Smt. T Deepthi	Lec. in Commerce
Member	: Mr. P.Satish	II BZC
Member	: Mr. D. Venkata Sunil	II EPJ

7. A.V.E

Convener	: Sri T.V. Rambabu	Lec. in Physics
Member	: Sri J Nageswara Rao	Lec. in Physics
Member	: Dr. C Chandrasekhar	Lec. in English
Member	: Smt. J Santhi Bai	Lec. in Commerce
Member	: Dr. B Narayana Rao	Lec. in Economics
Member	: Kum M. Keerthika	II MPCS
Member	: Mr. E. Stephen	II MPC

8. Admissions Committee:

Convener	: Smt. P. Sailaja	Lec. in Electronics
Member	: Smt. KLC Devi	Lec. in English
Member	: Smt. G. Karuna Sri	Lec. in Commerce
Member	: Dr. B Subha	Lec. in Economics
Member	: Sri Ch. Bharath Kumar	Lec. in Computer Science
Member	: Mr. K. Venkateswarlu	II MECS
Member	: Mr. K. Kiran	II DSCS

9. Literary & Cultural Association

Convener	: Dr. PLN Das	Lec. in English
Member	: Dr UV Ramanamurthy	Lec. in Sanskrit
Member	: Dr. Y Srilatha	Lec. in Telugu
Member	: Dr. A Bhanuprasad	Lec. in Hindi
Member	: Smt. MSK Krishna Jyothi	Lec. in History
Member	: Mr. P. Nagamurali	II B.Com General
Member	: Mr. KNSSV Satwik	II HET

10. Poor Boys Fund

Convener	: Smt. K.V. Nagalakshmi	Lec. in Mathematics
Member	: Dr KRG Seshu Kumar	Lec. in Telugu
Member	: Smt. A Umatarangini	Lec. in History
Member	: Smt. Ch. Lakshmi Bharathi	Lec. in Commerce

Member	: Dr. PRG Nallappa Reddy	Lec. in Chemistry
Member	: Kum. B. Sruthi	II MBFT
Member	: Mr. P. Venkata Krishna	II B.A Psychology

11. College Magazine, Monthly News Letter& Calendar(Excluding Editors)

Convener	: Sri P Ramakrishna Das	Lec. in English
Member	: Smt. J Kavitha	Lec. in English
Member	: Sri G Vijaya Deep	Lec. in Computer Science
Member	: Sri TPV Sagar	Lec. in Library Science
Member	: Sri UV Ramanamurthy	Lec. in Sanskrit
Member	: Mr. G Hemanth Ashok Kumar	II SHP TM
Member	: Kum. S. Divya	II EPJ

12. Virtual & Digital Class Rooms Organization:

Convener	: Dr. K. Sujatha	Lec. in Physics
Member	: Dr. V. Srinivasa Rao(R-111)	Lec. in Chemistry
Member	: Sri P Ramesh (R-112)	Lec. in Statistics
Member	: Dr. B. Narayana Rao(R-110)	Lec. in Economics
Member	: Smt. A Rosalind(R-202)	Lec. in English
Member	: Smt. G. Karuna Sri(R-201)	Lec. in Commerce
Member	: Smt. KSG Sucharitha(R-203)	Lec. in Commerce
Member	: Kum. EN Mounika Sai(R-102)	Lec. in History
Member	: Syed Noor Mohammad	II MECS
Member	: K Bhagat Singh	II MECS

13. J.K.C

Convener	: Smt. A. Rosalind	Lec. in English
Member	: Smt. V. Umalakshmi	Lec. in Physics
Member	: Dr. D.Ch. Appa Rao	Lec. in Commerce
Member	: Smt. V Lakshmi Sarvani	Lec. in Computer Science
Member	: Sri K. Ajayi Babu	Lec. in History
Member	: A Sanjay	II MSCS
Member	: G Jyothi	II MSCS

14. Women Empowerment Cell

Convener	: Dr. B Subha	Lec. in Economics
Member	: Smt. Ch. Lkshmi Bharathi	Lec. in Commerce
Member	: Smt. ALK Krupavaram	Lec. in Zoology
Member	: Smt. MSK Krishna Jyothi	Lec. in History
Member	: Smt. J Kavitha	Lec. in English
Member	: Smt. SV Tahaseen	Lec. in Biochemistry
Member	: Dr. K Aruna	Lec. in Microbiology
Member	: T Triveni	II HET
Member	: M Alekhya	II EPJ

15. U.G.C

Convener	: Dr. M Syambabu	Lec. in Commerce
Member	: Smt. B. Nagamani	Lec. in Physics
Member	: Smt. E. Sunitha	Lec. in Commerce
Member	: Dr. B Subha	Lec. in Economics
Member	: Dr. G. Divya	Lec. in English

Member : D V Rajyalakshmi II B.Com (G)
Member : G Prudhvi II B.Com (G)

16. Discipline & Anti Ragging

Convener : Dr. M. Koteswara Rao Lec. in Physical Education
Member : Sri B Ramakrishna Lec. in Commerce
Member : Smt. MSK Krishna Jyothi Lec. in History
Member : Dr. D Yugandhar Lec. in Physical Education
Member : Dr. PRG Nallappa Reddy Lec. in Chemistry
Member : K Anusha II B.Com CA
Member : J Ramesh II B.Com CA

17. Public Relations & Press (Electronic Media)

Convener : Smt. A Rosalind Lec. in English
Member : Sri KVS Prasad Lec. in Chemistry
Member : Dr. N Anitha Margaret Lec. in Telugu
Member : Sri TPV Sagar Lec. in Library & Information Sci.,
Member : Sri A C Achari Guest Faculty in Journalism
Member : L Sruthi II EPJ
Member : M Raviteja II EPJ

18. C.P.D.C

President : Dr. K Bhagya Lakshmi Principal
Secretary : Dr. DSVS Balasubrahmanyam Lec. in Public Admin.,
Member : Dr. Md. Mastan Lec. in Mathematics
Member : Sri B Prakasam Lec. in History
Member : Dr. K. Sudhakar Lec. in Commerce
Member : Dr. G. Divya Lec. in English
Member : V Anjaneyulu II EHP TM
Member : P Lavanya II EHP TM

19. Alumni Association

Convener : Dr. M. Koteswara Rao Lec. in Physical Education
Member : Dr. KRG Seshukumar Lec. in Telugu
Member : Smt. ALK Krupavaram Lec. in Zoology
Member : Sri B. Ramakrishna Lec. in Commerce
Member : Sri J Vijayababu Lec. in Economics
Member : Syed Riaz II BBA
Member : L Keerthi II BBA

20. Student, Teacher & Parent Committee

Convener : Sri M Padmanabham Lec. in Public Administration
Member : Smt. B. Nagamani Lec. in Physics
Member : Sri K Ashok Lec. in Statistics
Member : Smt. G Swapna Lec. in Botany
Member : Dr. K Sudhakara Rao Lec. in Commerce
Member : A Mohan Krishna II EHP EM
Member : K Anusha II EHP EM

21. Restructured Fee Committee (PG):

Convener	: Smt. A Rosalind	Lec. in English
Member	: Dr. G. Nagarjuna	Lec. in Chemistry
Member	: Dr. Md. Mastan	Lec. in Mathematics
Member	: Dr. M. Syambabu	Lec. in Commerce
Member	: Dr. B. Narayana Rao	Lec. in Economics
Member	: Shaik Faridunnisa	M.Sc., Chemistry
Member	: K Venkaiah	M.A English

22. Restructured Fee Committee (UG):

Convener	: Smt. P. Sailaja	Lec. in Electronics
Member	: Dr. V. Srinivasa Rao	Lec. in Chemistry
Member	: Smt. G. Karuna Sri	Lec. in Commerce
Member	: Sri G Vijayadeep	Lec. in Computer Science
Member	: Sri G Venkateswarlu	Lec. in Psychology
Member	: G Balaji	II MPCS
Member	: K. Sandhya	II MPCS

23. NSS

Convener-1	: Dr. G. Nagarjuna (PO)	Lec. in Chemistry
Convener-2	: Sri J Vijaya Babu (PO)	Lec. in Economics
Member	: Dr. Y Srilatha	Lec. in Telugu
Member	: Dr. G. Lalitha	Lec. in Mathematics
Member	: Smt. J Santhi Bai	Lec. in Commerce
Member	: Kum. EN Mounika Sai	Lec. in History
Member	: T Yugandhar	II MECS
Member	: K Ajay	II MECS

24. Remedial Coaching

Convener	: Sri M. Lakshmana Das	Lec. in Mathematics
Member	: Dr. K Naveena	Lec. in Commerce
Member	: Smt. D. Jyothi	Lec. in Botany
Member	: Dr. M. Malyaadri	Lec. in Chemistry
Member	: Smt. J. Sarada Lakshmi	Lec. in Computer Science
Member	: D Aryanandan	II B.Com CA
Member	: K Vasanthi	II B.Com CA

25. Grievance and Redressal Cell

Convener	: Dr. DSVSB Subrahmanyam	Lec. in Public Administration
Member	: Sri M LaskhmanaDasu	Lec. in Mathematics
Member	: Dr. N.A Margaret	Lec. in Telugu
Member	: Smt. V. Umalakshmi	Lec. in Physics
Member	: Smt. E. Sunitha	Lec. in Commerce
Member	: K Madhu	II PPP
Member	: T Triveni	II HET

26. Career Guidance Cell

Convener	: Sri K Ajayi Babu	Lec. in History
Member	: Dr. P Ramakrishna Das	Lec. in English
Member	: Dr. PLN Dasu	Lec. in English
Member	: Dr. M Malyaadri	Lec. in Chemistry

Member	: Dr. D Ch Appa Rao	Lec. in Commerce
Member	: K Venkatesh	II B.Com (G) EM
Member	: B Kalyani	II HET

27. Academic Coordinating Committee:

Convener(UG):	Smt. KLC Devi	Lec. in English
Convener(PG):	Dr. M. Syambabu	Lec. in Commerce
Member	: Smt. G Karuna Sri	Lec. in Commerce
Member	: Sri TV Rambabu	Lec. in Physics
Member	: Smt. A Uma Tarangini	Lec. in History
Member	: Sri N Srikanth	Lec. in Telugu
Member	: B Bindu Madhavi	II B.Com CA
Member	: GV Gopi Raju	II MPC
Member	:	M.Sc., Comp. Science

28. Scholarships(JVDs) Committee:

Convener	: Dr. V. Srinivasa Rao	Lec. in Chemistry
Member	: Dr. K. Naveena	Lec. in Commerce
Member	: Dr. D Rajyalakshmi	Lec. in English
Member	: Smt. V Nagapadmaathi	Lec. in Botany
Member	: Sri J Vijaya Babu	Lec. in Economics
Member	: G Sai Kumar	II MCCS
Member	: M Gayatri	II BZC

29. Foreign Languages Committee:

Convener	: Dr. D Rajyalakshmi	Lec. in English
Member	: Sri PLN Das	Lec. in English
Member	: Dr. C. Chandra Sekhar	Lec. in English
Member	: Smt. D. Samatha	Contract Faculty in English
Member	: Abdul Quddus Gani	Guest Faculty Urdu Medium
Member	: R Gopi Krishna	II MBFT
Member	: J Bhagya Rekha	II B.Voc (AT)

30. Faculty Forum Committee:

Convener	: Smt. A Rosalind	Lec. in English
Member	: Smt. SV Tahaseen	Lec. in Biochemistry
Member	: Dr. C. Chandra Sekhar	Lec. in English
Member	: Dr. Sk Sajana	Lec. in Mathematics

31. Assembly Organizing Committee:

Convener	: Smt. A Rosalind	Lec. in English
Co-convener	: Smt. KSG Sucharitha	Lec. in Commerce
Co-convener	: Dr. D Yugandhar	Lec. in Physical Education
Members	: Dept. in-charges	All Departments
Member	: Sri J Nageswara Rao (AVE)	Lec. in Physics
Member	: B Aravind Babu	II B.Com CA
Member	: G Hemalatha	II B.Com CA

32. Time Table Committee:

Convener	: Dr. K. Sujatha	Lec. in Physics
Member	: Dr. Y. Srilatha	Lec. in Telugu
Member	: Smt. G. Karuna Sri	Lec. in Commerce
Member	: Dr. Sk. Beebi	Lec. in Chemistry
Member	: Dr. B. Subha	Lec. in Economics
Member	: Dr. Sk. Sajana	Lec. in Mathematics
Member	: T Praneetha	II MPCS
Member	: M Vasanth Kumar	II B.Com (G) EM
Member	: J Rishi Sriharsha	II EHP EM

33. First Aid & Health Cell

Convener	: Smt. SV Tahaseen	Lec. in Biochemistry
Member	: Smt. TV Vakula Priya	Lec. in Physics
Member	: Dr. G. Divya	Lec. in English
Member	: Smt. T. Deepthi	Lec. in Commerce
Member	: Sri G Venkateswarlu	Lec. in Psychology
Member	: B Sowmya	II MBC
Member	: E Bhanu Teja	II MBC

34. Life Skills Committee:

Convener	: Dr. NA Margaret	Lec. in Telugu
Member	: Smt. J. Kavitha	Lec. in English
Member	: Dr. G. Divya	Lec. in English
Member	: N Likitha	II MBFT
Member	: S Neelima	II BZC

35. Skill Development Committee:

Convener	: Smt. G. Karuna Sri	Lec. in Commerce
Member	: Smt. KSG Sucharitha	Lec. in Commerce
Member	: Smt. E. Sunitha	Lec. in Commerce
Member	: B Jagadish	II BIFS
Member	: P Sridevi Mounika	II BIFS

36. College Website Committee:

Convener	: Dr. M. Syambabu	Lec. in Commerce
Member	: Sri T.V. Rambabu	Lec. in Physics
Member	: Sri TPV Sagar	Lec. in Library Science
Member	: Dr. Ch. Lakshmi Bharathi	Lec. in Commerce
Member/s	: In-charges	All Departments
Member	: A Surya	II MCCS
Member	: A Presilla	II MSCS

37. Red Ribbon Club:

Convener	: Sri KVS Prasad	Lec. in Chemistry
Member	: Smt. KV Nagalakshmi	Lec. in Mathematics
Member	: Smt. D. Jyothi	Lec. in Botany
Member	: Dr. A Bhanuprasad	Lec. in Hindi
Member	: Sri K Ashok	Lec. in Statistics
Member	: Y Muthyam	II MPC
Member	: M Saiprasanna	II MPC

38. Mini Conference Hall Committee:

Convener	: Smt. KLC Devi	Lec. in English
Member	: Dr. D. Rajyalakshmi	Lec. in English
Member	: Dr. K Aruna	Lec. in Microbiology
Member	: Dr. D.Ch. Appa Rao	Lec. in Commerce
Member	: Sri Ch. Bharat Kumar	Lec. in Comp. Science
Member	: M. Eswar Sai	II DSCS
Member	: T Pravallika	II B.Com CA
Member	: S Nikitha	II EPJ

39. IAMS Committee:

Convener	: Sri Ch. Bhart Kumar	Lec. in Comp. Science
Member	: Sri T.V. Rambabu	Lec. in Physics
Member	: Dr. D.Ch. Appa Rao	Lec. in Commerce
Member	: Sri P Ramakrishan Das	Lec. in English
Member	: Kum EN Mounika Sai	Lec. in History
Member	: K Yeswanth	II EHP TM
Member	: S Purnachandrika	II BBA

40. Solar Power Unit/s Maintenance Committee:

Convener	: Smt. TV Vakula Priya	Lec. in Physics
Member	: Sri G.V. Swaroopsingh	Lec. in Chemistry
Member	: Smt. N. Suneetha	Lec. in Zoology
Member	: Dr. K Rajanikanth	Lec. in Mathematics
Member	: Smt. J. Sarada Lakshmi	Lec. in Computer Science
Member	: K Seshu Babu	II MPCS
Member	: K Keerthi	II MPC


PRINCIPAL
SRR & CVR GOVT. DEGREE COLLEGE
(Autonomous)
Machavaram, VIJAYAWADA - 520 004.

Copy to Principal Table,
Copy communicated to the concerned lecturer/s (soft copy),
Copy to A1 Section,
Spare/File-1.