

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

AQAR for the year (for example 2013-14)

2012-13

Part – A

I. Details of the Institution

1.1 Name of the Institution

S.R.R. & C.V.R. Govt. Degree College

1.2 Address Line 1

Machavaram

Address Line 2

City/Town

Vijayawada

State

Andhra Pradesh

Pin Code

520004

Institution e-mail address

srrandcivr@gmail.com

Contact Nos.

0866-2430060

Name of the Head of the Institution:

Dr. V. Ravi

Tel. No. with STD Code:

0866-2430060

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCogn 18879)

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++	81.25	2004	5 years
2	2 nd Cycle	B	2.70	2011	5 years
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

1.8 AQAR for the year (for example 2010-11)

2013-14

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR ____ 2010-11 ____ submitted in December 2011 ____ (DD/MM/YYYY)⁴
- ii. AQAR ____ 2011-12 ____ submitted in December 2012 ____ (DD/MM/YYYY)
- iii. AQAR ____ 2012-13 ____ submitted in December 2013 ____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

Krishna University,
Machilipatnam, A.P.

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

x

University with Potential for Excellence

x

UGC-CPE

x

DST Star Scheme

x

UGC-CE

x

UGC-Special Assistance Programme

x

DST-FIST

x

UGC-Innovative PG programmes

x

Any other (*Specify*)

x

UGC-COP Programmes

x

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held 2

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Sensitization of students on Research <i>Action plan was appended</i>	No major activity could be conducted owing to the agitation over bifurcation of State

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

AQAR was presented in the staff council meeting and was approved.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	0			
PG	6			
UG	20			
PG Diploma	0			
Advanced Diploma	0			
Diploma	0			
Certificate	0			
Others	0			
Total	26			
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core✓/Elective option✓(some papers) / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	6
Trimester	
Annual	20

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Human Values and Professional Ethics paper was added for Final year students.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
75	72 (Lecturers)	3 (Readers)		

2.2 No. of permanent faculty with Ph.D.

15

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
								75	18

2.4 No. of Guest and Visiting faculty and Temporary faculty

15

0

2

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	1	20	3
Presented papers	1	19	5
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Use of ICT, exhibitions and student seminars

2.7 Total No. of actual teaching days during this academic year

172

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

University Regulations

2.9 No. of faculty members involved in curriculum

10

restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

82

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA	39					77
BCom	164					76
BSc	129					86

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning process:

By encouraging the staff to attend seminars and conferences in the relevant field, bringing out an e-research journal and suggesting different student activities

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	11
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	10
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	12
Summer / Winter schools, Workshops, etc.	8
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	32			
Technical Staff	1			

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Conducting meetings with final year students to inculcate research aptitude in them.
 Bringing out an e-research journal to publish the research articles of the staff. Conducting workshop on Student Projects.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	x			
Outlay in Rs. Lakhs	x			

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1			1
Outlay in Rs. Lakhs	1 lakh			

3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			1
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	1	UGC		
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number			1		
Sponsoring agencies			Telugu Academy		

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events:

University level State level
 National level International level

3.23 No. of Awards won in NSS:

University level State level
 National level International level

3.24 No. of Awards won in NCC:

University level State level
 National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Health camps which included Diabetes check, eye testing, ECG etc.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	7 acres			
Class rooms	33			
Laboratories	23			
Seminar Halls	1			
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)	3.08			
Others				

4.2 Computerization of administration and library

The office is well equipped with computers, and most of the work right from bill preparation to maintenance of important registers is computerized. In library also index digitalization is completed.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	48204	14,41,200	1996	99800	50200	1439200
Reference Books	5920	14.80,000	280	112000	6200	1592000
e-Books						
Journals	20		3		23	22000
e-Journals						5000
Digital Database						
CD & Video	120					
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	110	4	2	2	2	3	8	
Added	10							
Total	120	4	2	2	2	3	8	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Scheduled for next year as because of bifurcation agitation no programme could be taken up this year.

4.6 Amount spent on maintenance in lakhs :

i) ICT	2.0
ii) Campus Infrastructure and facilities	5.0
iii) Equipments	3.087
iv) Others	1.387
Total :	11.474

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Members of IQAC encourage the students to participate in NCC, NSS, Youth Red Cross etc. College level competitions are held by the Cultural Committee to recognize and encourage the skills of the students.

5.2 Efforts made by the institution for tracking the progression

Continuous evaluation system is being followed to track the progression of the students.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1371	122		

(b) No. of students outside the state

x

(c) No. of international students

x

Men

No	%
1024	68.58

Women

No	%
469	31.41

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
33	511	49	1003	10	1609		486	46	902	11	1493

Demand ratio 1:1

Dropout % 10

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

JKC training in soft skills and communication skills in April-July, July-October, Nov-Feb
Coaching for RRB and Bank exams

No. of students beneficiaries

232

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Counselling and Career guidance cell provides counselling and also information about career prospects.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
6	120	40	

5.8 Details of gender sensitization programmes

One Lecture programme was conducted.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	20	20000
Financial support from government	477	2457249
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: __Nil__

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

To serve the weaker sections of the society by imparting quality higher education at UG and PG level.
To offer value based education at every level to make the students good citizens

6.2 Does the Institution has a management Information System

Yes, the Principal conducts Staff council and staff meetings at regular intervals and informs the staff of the CCE guidelines..

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The college follows the common core curriculum of the State. However, certificate courses are designed at the college level.

6.3.2 Teaching and Learning

Teachers are sent for Orientation and Refresher courses. Students are involved in creative and research oriented activities.

6.3.3 Examination and Evaluation

Regular assessment of the student is done through continuous evaluation system in the form of class room tests, assignments and co curricular activities.

6.3.4 Research and Development

Though the college has no research centre, the lecturers are encouraged to take up research work.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library is well equipped with a number of titles.
ICT enabled classrooms are provided.

6.3.6 Human Resource Management

The Principal and the Administrative Officers takes up the responsibility of human resource management.

6.3.7 Faculty and Staff recruitment

The government recruits the faculty.

6.3.8 Industry Interaction / Collaboration

A couple of departments have collaboration and MoUs with some leading industries.

6.3.9 Admission of Students

Students are admitted based on the marks in the qualifying examination. Reservations as per the guidelines of the State Government are strictly followed.

6.4 Welfare schemes for

Teaching	1
Non teaching	1
Students	3

6.5 Total corpus fund generated

5 lakhs as special fee

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	O/o CCE	Yes	IQAC
Administrative				

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

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6.11 Activities and support from the Alumni Association

Some alumni are working in the college as Lecturers. They take active part in the college development programmes.

6.12 Activities and support from the Parent – Teacher Association

Regular meetings of the PT give valuable feedback to the college management on the functioning of the college. The college follows their suggestions wherever possible.

6.13 Development programmes for support staff

The college regularly conducts Health camps for the benefit of the support staff. Most of them have received Health Cards from the State Government. A cooperative society is run in the college for the benefit of the staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Eco club has been started. Greenery is maintained on the campus. Less use of plastic is followed.
Plantation of trees by dignitaries has created more awareness in the students.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Internal academic audit by IQAC helped in motivating the teachers and the students to achieve good results.
Plantation of trees by dignitaries has created more awareness in the students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

National Seminar on Jnanapith awardee Sri Viswanatha Satyanarayana's work in collaboration with Telugu Academy was conducted. 3 Lecturers applied for Minor Research Projects.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- i) Students participate as Volunteers in the big Dassara Festival on Indrakeeladri hill, and in Gunadala Festival on Mary Mata Hill.
- ii) Students are enrolled as regular blood donors, and every day blood is donated.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

The rich greenery on the campus is protected by adoption of trees.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The college has applied for Autonomous status and Centre of Excellence status.

8. Plans of institution for next year

1. To achieve Autonomy
2. To be recognized as a centre of excellence
3. Provide campus wi-fi, and biometric attendance to staff.
4. To establish Solar power generation unit.

Name: *Dr. I. Srinivasa Rao*

Name: *Dr. V. RAVI*

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____***_____

Action Plan of IQAC 2013-14

Programme	Action taken
• Sensitization Programme on Research Awareness for students	<i>Rescheduled to next academic year (State bifurcation agitation)</i>
• Encouraging Lecturers to apply for Minor/Major Research Projects	<i>2 Applications</i>
• Information regarding Conferences and Seminars to Lecturers	<i>Passed</i>
• Uploading of AQAR by December 2013	<i>Done</i>
• Encouraging the Departments to conduct Seminars	<i>✓ Seminar on Viswanatha Satyanarayana was organized by the Dept of Telugu in collaboration with the Telugu Akademi ✓ Workshop on Study Projects was conducted</i>